

RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REORGANIZATION AND REGULAR MEETING  
January 4, 2024

The Reorganization and Regular Meeting of the Riverside Township Board of Education was held on Thursday, January 4, 2024 at 7:04 p.m., in the Elementary Cafeteria.

Present were: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice, M. Adams and R. O'Brien

Absent was: None

Dr. Parker led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 12, 2023.

Mr. O'Brien reported the election results.

**BOARD MEMBER RESIGNATION**

On the motion by Mrs. S. Pinho, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation of Board member, Timothy McElroy, with regrets, effective January 1, 2024.

The elected members, Debbie Graf, Nicole Strough, Rachel Wrice and Sabra Wrice were sworn into office.

**BOARD PRESIDENT**

A motion was made by Mrs. Graf and seconded by Mr. Mossop to nominate Dr. Parker as Board President.

On a motion by Mrs. S. Pinho, seconded by Mrs. R. Wrice and carried unanimously, nominations for Board President were closed.

On the motion by Mrs. Graf and seconded by Mr. Mossop, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby elects Dr. Parker as Board President.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice,  
S. Wrice

Nay: 0

Carried

**BOARD VICE PRESIDENT**

A motion was made by Mrs. Winerling and seconded by Mr. Mossop to nominate Mrs. R. Wrice as Board Vice President.

On a motion Mrs. S. Pinho, seconded by Mrs. Graf, and carried unanimously, nominations for Board Vice President were closed.

On the motion by Mrs. Winerling and seconded by Mr. Mossop, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby elects Mrs. R. Wrice as Board Vice President.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice,  
S. Wrice  
Nay: 0  
Carried

Presentation- Mr. Adams – Highlights from 2023

Mr. Adams presented the Educational Support Person of the Year-Tara McElroy

### **GOOD NEWS**

Mrs. Milch stated On Saturday, December 16, RHS teacher and Civil Air Patrol Major Dana Ruggieri organized the Wreaths Across America commemoration at Beverly National Cemetery. RHS Civil Air Patrol members and National Honor Society members placed wreaths on the graves of the military. The last two school weeks of 2023 at RHS featured: a spelling bee, an arm wrestling competition a chocolate chip cookie bake off, a scavenger hunt, and daily costume competitions in twin, versus, character, pajamas, and class colors. The annual Project Santa pep rally had competitions in homerun derby, dodgeball, volleyball, and basketball. Winter athletes were introduced. The Junior Class won the two-week competition. The Riverside school bands and choirs held entertaining winter concerts on December 13 and December 19. On December 22, the administrators and Board of Education members again turned the elementary cafeteria into a Winter Wonderland that truly was a sight to see. On December 28, RHS basketball coach Carmine Cesare recorded his 100<sup>th</sup> victory with the team's win over Camden Tech. And, by the way, the boys defeated Willingboro on Tuesday. Yesterday was a historic day as the Riverside High School Unified Bowling Team had their first-ever match against Delran High School. Congratulations to all of the team members and Head Coach Kim Kirkpatrick and Assistants Amanda Jackamonis, Lisa Farrell, and Andrew Jacobs. On January 26, 27, and 28 the Drama Club with RMS and RHS students under the direction of Sam Gorelick will present "Beauty and the Beast." And a note about two distinguished alumni: --Cordell Wise, a member of the RHS Class of 1965, will be inducted into the Campbell University Hall of Fame on January 27. He was Campbell's first NAIA men's basketball All-American. He is part of the Riverside contingency of super athletes who traveled to and excelled at the North Carolina school, beginning with Bob Vernon, then Harry Johnstone, Bernie Smith, and Ken Faulkner. --Bruce Lazaruk, RHS Class of 1970, was recognized for his 49 years of service as an umpire by the South Jersey Baseball Hall of Fame. Bruce served as the RHS head football coach for many years and returned three years ago as an assistant on the current staff.

### **STUDENTS OF THE MONTH**

Mr. Shumway, Ms. Follis and Mr. Micucci introduced the following students of the month:  
Elementary School 3rd Grade: Jocelyn Larmanis 4th Grade: Emily Lima Silva 5th Grade: Melissa Portillo  
Middle School 6th Grade: Litzy Nieves 7th Grade: Rachael Soler-Wallace 8th Grade: Liliana Diaz  
High School 9 th Grade: Javier Japon Alban 10th Grade: Samantha DeFreitas 11th Grade: Daniel Ventura  
12th Grade: Sophie Nucifora

### **VISUAL AND PERFORMING ARTS STUDENT OF THE MONTH**

Mr. Huber, Mr. Jackamonis and Mr. Bekarciak introduced the following students of the Visual and Performing Arts:  
RES- Samuel DeSouza RMS- Ava Driesbach RHS- Sophia Barats

Ms. Follis announced, Brayden Atzert, as the Middle School Spelling Bee winner.

Mr. Shumway presented the Elementary School Teacher of the Year-Jill Gilardi

Ms. Follis presented the Middle School Teacher of the Year –Jacquelyn Lawrence

Mr. Micucci presented the High School Teacher of the Year –Margaret Garvin

**CORRESPONDENCE-None**

**NJSBA/BCSBA Delegate**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education will appoint a delegate to the New Jersey School Boards Association and a delegate to the Burlington County School Boards Association for the 2024 calendar year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Meetings**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education will hold all regular meetings in the elementary cafeteria. Regular meetings are to be held each month on the 2nd Thursday unless otherwise noted on the following schedule. Meetings shall convene at 7:00 p.m. and no later than 7:30 p.m. if a quorum is not present at the advertised opening time.

January 04, 2024	July 11, 2024
February 8, 2024	August 08 2024
March 14, 2024	September 12, 2024
April 11, 2024	October 10, 2024
May 02, 2024	November 14, 2024
June 06, 2024	December 12, 2024

January 7, 2025 – Reorganization Meeting

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Official Newspaper**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **The Burlington County Times** and/or **The Courier-Post** as the official news media for the 2024 calendar year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Auditor**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints **Holt, McNally & Associates Inc.** as Auditor for the school year ending June 30, 2024 at the rate not to exceed \$37,000.00.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Depositories of Monies**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints **Citizens Bank, New Jersey Cash Management, and First Bank,** as Depositories of Public Funds for the 2025 calendar year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Signatures**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following official signatures: **Brenda Yeager, Robert O'Brien, Board President, and Michael W. Adams** for the 2024 calendar year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Staff/Student Recognition**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby authorizes the board office to expend less than \$100 per employee for certain recognitions and up to \$250 per student for student recognitions that occur during the school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

**Accountability Officers**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following accountability officers for Federal Fund expenditures:

Scott Shumway      NCLB  
Patricia Swenson    IDEA

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

### **Bond Counsel**

On a motion by Mrs. Graf, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints Wilentz, Goldman & Spitzer, P.A. to provide specialized legal services necessary for the capital program and for the authorization, the issuance and the sale of bonds, notes or other obligations of the Board for the 2024 calendar year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

### **APPROVAL OF MINUTES**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on December 14, 2023.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

### **APPROVAL OF FINANCIAL REPORTS**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (November 30, 2023), the Treasurer's Report (November 30, 2023), the Cafeteria Financial Report (November 30, 2023), the student Activity Financial Report (November 30, 2023), Athletic Council (November 30, 2023), the Budget Status Report (November 30, 2023) and Board Secretary's Certification Budgetary Line Item Status (November 30, 2023), as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

### **APPROVAL OF BILLS**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of January 4, 2023 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, B. Winerling, R. Wrice, S. Wrice  
Abstained: N. Strough  
Nay: 0  
Carried

## **BUSINESS & FINANCIAL**

### **Transfers**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, **Wheras**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Wheras**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Statement of Assurance**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff - 2023-2024 school year, to be submitted to the Executive County Superintendent, as presented.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Professional Service Solicitations**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves authorization for the Purchasing Agent to solicit proposals for annual Professional Services and Extraordinary Unspecifiable Services for the period January 01, 2024 through December 31, 2024.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Fire Drill and Security Report**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the December Fire Drill Reports, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Wayne School District Tuition**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Wayne School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for one (1) Elementary School homeless student, a per pupil rate cost of \$14,889 for one (1) Middle School homeless student and a per pupil cost of \$17,200 for one (1) High School homeless student.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Riverside Township School 2024 Drainage Improvements Bid Award**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Landberg Construction, LLC as the lowest base bidder and awarded the base drainage improvement contract in the total amount of \$633,532 for the 2024 Drainage Improvements project overseen by Pennoni Associates Inc. beginning in 2024. Bid sheet log and required document compliance reviewed by Pennoni Associates Inc., per attached Award Recommendation Letter.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Uniform State Memorandum of Agreement/Memorandum of Understanding**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Uniform State Memorandum of Agreement and Memorandum of Understanding-Live Streaming Video, between education and law enforcement officials signed by Superintendent Michael Adams and Police Chief Hans David Jaensch on December 20, 2023, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**PERSONNEL**

**Staff Development**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Substitute**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Lynda Mountford**, as a Café-Playground aide substitute, for the 2023-2024 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Unpaid Leave Request**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below, for the periods indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Jessica Bruton	RES Basic Skills Aid	02/23/24-03/01/24

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Graduation Appeals Process Administration**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member as teachers, to administer and score the CRT graduation appeals process program at the rate of \$51.70 per hour, for the 2023-2024 school year, as listed.

<u>Employee</u>	<u>Content Area</u>	<u>Hours</u>
Alison Varga	ELA	25 (not to exceed)
Cherin Galdi	ELA	25 (not to exceed)
Jennifer Hunter	Math	50 (not to exceed)

**Resignation**

On the motion by Mrs. Graf, seconded by Mrs. R. Wrice, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation from **Jordan Brown**, Elementary School Full-time Ambulatory Aide, effective January 19, 2024.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**STUDENTS**

**Home/Bedside Instruction**

On the motion by Mrs. S. Pinho, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2022-2023 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
270022	12/11/23	03/09/23

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

**Fundraisers**

On the motion by Mrs. S. Pinho, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.



VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **Field Trips**

On the motion by Mrs. S. Pinho, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **HIB**

On the motion by Mrs. S. Pinho, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for December 2023, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **PROGRAM**

#### **Delanco Schools Participation in Riverside High School Marching Band**

On the motion by Mrs. R. Wrice, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the participation of Delanco Schools Eighth Grade students to participate in the Riverside High School Marching Band, for the 2024-2025 school year.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

### **POLICY**

None at this time.

### **FACILITIES**

#### **Facility Use**

On the motion by Mrs. Winerling, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

## **COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS – No Report  
FINANCE & INSURANCE – No Report  
BUILDINGS & GROUNDS –No Report  
ATHLETICS – No Report  
CURRICULUM – No Report.  
SAFETY & SECURITY – No Report  
STUDENT GOVERNMENT – No Report  
DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report  
DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report  
DELANCO REPRESENTATIVE – No Report

## **Acknowledgement of Visitors –None**

The Board interviewed Maria Pinho for the Board vacancy.

## **EXECUTIVE SESSION**

On the motion by Mrs. Winerling, seconded by Mrs. S. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby go into Executive Session at 8:15 pm for the purpose to discuss candidates for Board vacancy.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

Meeting reconvened at 8:21 pm.

A motion was made by Mrs. S. Pinho and seconded by Mr, Mossop to nominate Maria Pinho to fill the board vacancy.

On a motion by Mrs. S. Pinho, seconded by Mrs. Sierra and carried unanimously, nominations for Board vacancies were closed.

On the motion by Mrs. S. Pinho and seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby elects Maria Pinho to fill the board vacancy.

VOTE-Aye: D. Graf, E. Mossop, S. Parker, S. Pinho, J. Sierra, N. Strough, B. Winerling, R. Wrice, S. Wrice  
Nay: 0  
Carried

## **ADJOURNMENT**

On the motion by Mrs. Sierra, seconded by Mrs. S. Pinho, and carried unanimously, the meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Robert O'Brien  
Board Secretary